



## Course Audit Form

Semester and Year \_\_\_\_\_

If a student chooses to attend a course without being awarded credit for the course, he/she may audit the class. This form must be filled out and returned to Registration.

- Individuals who meet the criteria demonstrating their academic skills and abilities may audit a course. Academic skills and abilities are demonstrated by Accuplacer scores of 52 in Reading and 35 in Arithmetic or proof of successful completion of other college coursework.
- Auditing students enroll in a course without receiving credit. Audited courses cost the same as courses taken for credit. Students must complete a course audit form within the first five days of the semester. Audited classes do not count toward graduation and are not eligible for financial aid. Audited courses will be recorded on the transcript with an "AU."
- Riverland Community College is under no obligation to allow an auditor into any course. Auditing is allowed only when there is space available in the class as determined by the instructor. Courses involving management programs, internships, field placements, clinical activities OR courses that include patient/client contact or exposure to hazards, are not eligible for audit.

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Course No. & Section \_\_\_\_\_

Student Signature \_\_\_\_\_

Dean Signature \_\_\_\_\_

*(Dean signature is required prior to instructor approval.)*

Instructor Signature \_\_\_\_\_

Date Received by Registration \_\_\_\_\_

In order to process this form, Riverland requests you provide information that includes private and/or confidential information under state and federal law. You are not legally required to provide the information requested; however, the college may not be able to effectively process this form without it.

**For Office Use Only:**       Audit approved.       Audit not approved.

Nov. 15, 2011; Dec. 1, 2011

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