PURPOSE: The purpose of this statement is to spell out admissions standards for the PSEO and Concurrent Enrollment program. A policy statement is not noted in college policy and procedures.

APPLICABILITY:

Admissions Requirements for PSEO/Concurrent Enrollment Students

Riverland Community College follows the PSEO/Concurrent admission guidelines set forth by the Minnesota State Board Policy. Participation shall be available to sophomores, juniors, and seniors enrolled through a Minnesota high school, home school, or alternative learning center; who present evidence of the ability to perform college-level work. Such evidence includes the following:

- **High School Juniors** must rank in the upper one-third of their class or score at or above the 70th percentile on any nationally standardized, norm-referenced test (ACT, PSAT, SAT).

- **High School Seniors** must rank in the upper one-half of their class or test score at or above 50th percentile on any nationally standardized, norm-referenced test (ACT, PSAT, SAT).

- **High School Sophomores & Career and Technical Education:** A student who is in 10th grade and has attained a passing score (“meets and exceeds” score of 85%) on the 8th grade Minnesota Comprehensive Assessment (MCA) in reading or another reading assessment, and meets any of the other course prerequisites or course enrollment standards established by the college, including but not limited to assessment test scores, program admission or other requirements, may enroll in a career technical course.

  If the student receives a grade of C or better in the course, the student shall be allowed to take additional career technical courses in subsequent terms. A student who first enrolls under this provision while in 10th grade and wishes to enroll in general education courses as an 11th or 12th grade student must take the Accuplacer assessment test and achieve the required scores prior to enrollment. Students admitted under this provision may be required to attend counseling or advising sessions at the discretion of the college.

- **Freshmen and Sophomores Students:** Freshman and Sophomore students that meet the Sophomore admission criteria associated with the MCA reading assessment or another reading assessment, may be eligible to enroll in a college concurrent or PSEO course in World Language if the course is being offered to Juniors and Seniors at their
high school. In addition, Freshmen and Sophomore students may be admitted to PSEO and concurrent enrollment classes if it is approved both by the college and the high school based upon an assessment of academic and emotional readiness.

- Other considerations for admission would include:

1. Have a cumulative high school GPA of 2.50 or higher and meets any all of the course prerequisites, Accuplacer cut scores, or other course enrollment standards established by the college.

   OR

2. Students who do not meet the class rank or ACT, PLAN, SAT requirements have an option to submit a letter of recommendation from a high school counselor or teacher that specifically outlines their readiness for college level coursework. Recommendations will be reviewed by a college counselor, Academic Dean, and the Director of Admissions and New Student Relations.

   OR

3. Juniors and Seniors can take one career-technical education course as a PSEO/Concurrent Enrollment student regardless of class rank or GPA, if they meet academic readiness standards and are a public school student and have a test score that meets or exceeds the standards on the 8th grade MCA reading test (“meets and exceeds”) or another reading assessment and meet all of the course prerequisites, Accuplacer cut scores, or other course enrollment standards established by the college. Each subsequent semester if they were successful in the career and technical course, students can take additional career and technical courses or general education courses regardless of their class rank or GPA as long as they meet all of the course prerequisites, Accuplacer cut scores, or other course enrollment standards established by the college.

DEFINITIONS: N/A

DOES THIS POLICY HAVE A PROCEDURE? YES

An Agreement for Admission will be completed by a high school official (counselor or principal) and Riverland counselor. Both parties will have reached a mutual agreement to the admission of a Freshman or Sophomore high school student into PSEO/Concurrent Enrollment course work based upon multiple measures of academic readiness and an assessment of emotional readiness.

Process Steps:

1. A high school Freshman or Sophomore requests admission to a PSEO or Concurrent Enrollment course(s) with their high school.
2. The student completes the college admission application, takes the Accuplacer assessment, and if appropriate completes the state PSEO Application.
3. The high school official and Riverland counselor review the request for admission and review multiple measures of academic readiness. The measures can include but are not limited to; MCA scores, Accuplacer results, performance in high school course work, and other assessment data. In addition, they will assess the emotional readiness for the student to engage in a college environment.
4. The Agreement for Admission Form is completed and the request is either approved or rejected.
5. If the student is admitted, they will meet with a Riverland counselor to register for classes.

LIST RELATED POLICIES, PROCEDURES OR PLANS HERE: Minnesota State Board

- Policy 3.5 Post-secondary Enrollment Options (PSEO) Program
- Procedure 3.5.1 Post-secondary Enrollment Options (PSEO) Program

Riverland Council Initial Review: 12/11/2014; 4/13/2017
AASC Review (if applicable):
FSGC Review (if applicable): 12/17/2014; 4/19/17
Date of Final Approval / Policy Adoption: 3/12/2015; 9/14/2017
Date & Subject of Revisions: 2017 Statute Changes, added hyperlinks to Minnesota State Board Policy & Procedure 2017 (April) language added to reflect assessment of academic and emotional readiness