

MASTER COURSE OUTLINE

A. ACCT 2093 Accounting Internship – 135 hours

B. COURSE DESCRIPTION:

This course allows the student to practice accounting as well as computer and human relations skills. The student will gain competency in accounting by applying academic accounting knowledge to the requirements of an accounting position. The work site must be approved by the instructor. The student will perform 135 hours of accounting work that is completed under the direct supervision of an accountant and will also be monitored by the instructor. Professional interactions with other personnel and/or customers will be expected. The student and supervisor will submit progress reports and evaluations. Prerequisites: ACCT 2011 and/or instructor approval.
(3 Cr – 0 lect, 3 lab)

C. **Core Theme: Critical Thinking

D. MAJOR CONTENT AREAS:

- Accounts receivable and accounts payable
- Payroll
- Income taxes – individual and/or business
- Cost manufacturing accounting
- Managerial accounting
- Auditing
- Governmental and/or not-for-profit accounting
- Financial analysis

E. GOAL TYPES, OBJECTIVES, AND OUTCOMES:

| <u>GOAL TYPE</u> | <u>OBJECTIVES</u> | <u>OUTCOMES</u> |
|-----------------------------|---|--|
| ** <u>Critical Thinking</u> | Students will be able to gather factual information and apply it to a given problem in a manner that is relevant, clear, comprehensive, and conscious of possible bias in the information selected. | 1. perform tasks as incorporated into the accounting internship training plan. |
| <u>CS</u> | develop an understanding of the accounting skills required for the job description. | 1. perform assigned technical accounting tasks. |
| <u>CS</u> | develop workplace human relations skills. | 1. demonstrate proper communication skills. 2. practice harmonious working relationships. |
| <u>CS</u> | develop computer skills. | 1. apply technical computer competence. |

F. SPECIAL INFORMATION:

This course may require use of the Internet, the submission of electronically prepared documents and the use of a course management software program. Students who have a disability and need accommodations should contact the instructor or the Student Success Center at the beginning of the semester. This information will be made available in alternative format, such as Braille, large print, or current media, upon request.

G. COURSE CODING INFORMATION:

Course Code I/Class Maximum 30; Pass/No Credit

Revision date: 04/22/10

AASC Approval date: 11/30/10

| *Riverland Community College Disciplines | MnTC Goal Number |
|---|-------------------------|
| Communication (CM) | 1 |
| Natural Sciences (NS) | 3 |
| Mathematics/Logical Reasoning (MA) | 4 |
| History and the Social & Behavioral Sciences (SS) | 5 |
| Humanities and Fine Arts (HU) | 6 |

| **Riverland Community College Core Themes | MnTC Goal Number |
|--|-------------------------|
| Critical Thinking (CT) | 2 |
| Human Diversity (HD) | 7 |
| Global Perspective (GP) | 8 |
| Ethical and Civic Responsibility (EC) | 9 |
| People and the Environment (PE) | 10 |

*These five MnTC Goals have been identified as Riverland Community College Disciplines.

** These five MnTC Goals have been identified as Riverland Community College Core Themes.

NOTE: The Minnesota Transfer Curriculum “10 Goal Areas of Emphasis” are reflected in the five required discipline areas and five core themes noted in the Riverland Community College program of study guide and/or college catalog.