



MASTER COURSE OUTLINE

A. GSCM 1510 Workplace Human Relations

B. COURSE DESCRIPTION:

This course examines interpersonal relationship skills in the work environment. Students evaluate individual strengths and weaknesses and assess and learn transferable skills. This course emphasizes employment-enhancing skills that include understanding and improving relationships and communication with co-workers, supervisors, subordinates, and customers. This survey course introduces concepts and methods for improvement of interpersonal relations.

(2 Cr – 2 lect, 0 lab)

C. ****Core Theme: Critical Thinking and Human Diversity**

D. MAJOR CONTENT AREAS:

- History of human relations
- Self-assessment
- Communication
- Teamwork and teambuilding
- Problem solving
- Conflict resolution
- Workplace diversity
- Managers and leaders
- Work ethics and integrity
- Motivation and goal setting
- Workplace diversity

E. GOAL TYPE, OBJECTIVES, AND OUTCOMES:

<u>GOAL TYPE</u>	<u>OBJECTIVES</u>	<u>OUTCOMES</u>
**<u>Critical Thinking</u>	Students will be able to analyze the logical connections among the facts, goals and implicit assumptions relevant to a problem or claim; generate and evaluate implications that follow from them.	The student will successfully 1. create attainable and realistic short and mid-range goals that build to completing a long term goal. 2. explain the connection among short, mid- and long-range goals.
**<u>Human Diversity</u>	analyze their own attitudes, behaviors, concepts and beliefs regarding diversity, racism, and bigotry.	The student will successfully 1. apply appropriate human relations skills. 2. complete and explain self assessments.

<u>CS</u>	demonstrate an understanding of human relation theories applicable to the workplace today.	1. identify the different human relation theories.
<u>CS</u>	understand how lack of motivation and procrastination affect job satisfaction and productivity.	1. complete a self assessment focusing on job productivity.
<u>CS</u>	gain an understanding of issues encountered in the workplace.	1. complete activities exploring human diversity in the workplace.
<u>CS</u>	develop an understanding of working effectively in groups.	1. participate in a group evaluation.

F. SPECIAL INFORMATION:

This course may require use of the Internet, the submission of electronically prepared documents and the use of a course management software program. Students who have a disability and need accommodations should contact the instructor or the Student Success Center at the beginning of the semester. This information will be made available in alternative format, such as Braille, large print, or current media, upon request.

G. COURSE CODING INFORMATION:

Course Code H/Class Maximum 30; Letter Grade

Revision date: 04/04/11; 4/2/18

AASC Approval date: 04/17/18

*Riverland Community College Disciplines	MnTC Goal Number
Communication (CM)	1
Natural Sciences (NS)	3
Mathematics/Logical Reasoning (MA)	4
History and the Social & Behavioral Sciences (SS)	5
Humanities and Fine Arts (HU)	6

**Riverland Community College Core Themes	MnTC Goal Number
Critical Thinking (CT)	2
Human Diversity (HD)	7
Global Perspective (GP)	8
Ethical and Civic Responsibility (EC)	9
People and the Environment (PE)	10

*These five MnTC Goals have been identified as Riverland Community College Disciplines.

** These five MnTC Goals have been identified as Riverland Community College Core Themes.

NOTE: The Minnesota Transfer Curriculum “10 Goal Areas of Emphasis” are reflected in the five required discipline areas and five core themes noted in the Riverland Community College program of study guide and/or college catalog.

Riverland