

“Who Does What” in Student Affairs Cheat Sheet

Academic Advisors

0583 Amber Caswell (Austin) (**Lead**)
 0646 Britani Espe (PSEO/Accessibility) (AE, AL, OW)
 0636 Katelyn Flatness (Austin Assurance Scholarship Advisor)
 3316 Kris Gullord (Albert Lea and Austin)
 0688 Vacant
 0520 Anthony Riesberg (Austin)
 2215 Juliana Sammon (Owatonna and Austin)
 0575 Amy Wagner (Re-connect Advisor Austin)
0374 Amanda Mathews (Director of Advising)

Accessibility Services

0646 - Britani Espe (PSEO/Accessibility) (AE, AL, OW)
0801 – Penny Rosenthal (Director of Counseling Services)

Administrative Assistant -Student Affairs

0377 Heidi Goebel

Admissions

0642 Taylor Flugge (Admissions Specialist)
 0686 Miguel Garate (Multicultural Admissions Specialist)
 3325 Muna Mohamed (Admissions Specialist)
 0643 Chelsea Petersen (PSEO applications)
 0811 Haley Bauer (Admission Application Processing)
0832 Nel Zellar (Director of Admissions & Recruiting)

Assessment Coordinator

3341 Alison Sabinish
0374 Amanda Mathews (Director of Advising)

Athletics

0569 Derek Hahn (Head Men’s Baseball & Basketball Coach)
 0814 Andrew Kaiser (Head Women’s Basketball Coach)
 0375 Jaime Meyer (Head Volleyball Coach)
 0588 Amanda Siskow (Head Softball Coach)
 0578 Frank Spaeth (Head Men’s Soccer Coach)
0569 Derek Hahn (Athletic Director)

Bookstore

2210 Stephanie Weckwerth (Owatonna)
 0651 Kim Byam (Austin)
 0541 Julie Lucio (Austin)
0525 George Bass (Director of Business Services)

Business Office – Student Tuition Accounts

3315 Todd Fjeldberg (Albert Lea)
 3371 Ciara Miller (Albert Lea)
 0650 Page Petersen (Austin)
 0522 Nancy Satern (Cashier-Austin)
 0354 Loel Vinge (Austin)
 2210 Stephanie Weckwerth (Account Clerk -Owatonna)
0525 George Bass (Director of Business Services)
0523 Brad Doss (Chief Finance Officer)

Call Center

0600- Main Line
 2208 Vacant
 0350 Noemi Herrera (Austin)

Counselors

0698 Paul Anderson (Austin-Albert Lea)
0801 Penny Rosenthal (Director of Counseling Services)

Dean of Student Affairs

0829 Chelsea Anderson

Financial Aid

0603 Krista Olson (Austin...application processing & awards)
 0639 Darcy Drake-Tapp (Financial Aid Advisor student loans)
 3323 Linda Wasmoen (Albert Lea...work-study, childcare, vet)
0816 Patty Hemann (Director of Financial Aid)

Human Resources

0510 Vacant (Human Resources Business Partner)
 0340 Aimee Sue Larson (Human Resources Business Partner)
0692 Karen Irwin (Chief Human Resources Officer)

International Student Advisor

0558 Mel Morem (Austin)

PSEO

0646 Britani Espe (PSEO Advisor/Accessibility) (AE, AL, OW)
 0643 Chelsea Petersen (Applications & Registration)

Records and Registration

3321 Kris Bartley (Albert Lea...FBM, Transcripts)
 0696 Paula Halvorsen (Austin – Associate Registrar/Advisor)
 0580 Kathy Kirkpatrick (Austin - Associate Registrar/Advisor)
 0643 Chelsea Petersen (Austin - Transcripts, grades, PSEO)
 0811 Haley Bauer (Austin - Admission Applications)
0610 Sue Jech (Austin –Registrar)

Residential (Student Housing) & Student Life

Housing Coordinator
0508 Alexis Persons (Director of Residential & Student Life)
 (Cell 507-402-2234 – do not give out to students)

TRIO – Student Support Services

0820 Vacant (Admin Assistant)
 0511 Anfa Diiriye (Advisor)
 0679 Becky White (Advisor)
0351 Carine Omole (Director of TRIO/SSS)

Tutoring Services

0356 Vicki Fisher
0627 Kelly McCalla (Dean of Academic Affairs)

Veteran’s Education Benefits/Enrollment

3323 Linda Wasmoen (Albert Lea)

Departmental Cheat Sheet

Administrative Assistants

0597 Tia Andree (Administrative Assistant Foundation)
0531 Kelly Downey (Administrative Assistant to the office of the President & CAO)
3348 Charlotte Elvebak (Administrative Assistant to Dean of Agriculture, Trades, Technology, Transportation & Safety)(ALEA)
0377 Heidi Goebel (Administrative Assistant to Dean of Student Affairs)
0528 Kris Hamilton (Scheduling Coordinator/Administrative Assistant to Dean of Arts, Humanities & Social Sciences)
0612 Annette Huffman (Administrative Assistant Customized Training and Education)
0820 Vacant (TRIO/SSS Administrative Assistant)
0549 Marlene Wipplinger (Health and Wellness Division)
0825 Carrie Moore (Executive Assistant to the Vice President of Academic & Student Affairs)
0606 Holly Sherman (Executive Assistant to the President/Events Coordinator)

Cedar River Catering

433-0542 – Austin East
Austin West C101
507-377-9672 Albert Lea

Mike Howe (Safety Mike)

0621 Office
507-440-9568 – Cell

Computer Support for Students

2209 Dan Harber (Owatonna)
3318 Monica McBee (Albert Lea...laptops)
0815 Shawn Martin (Austin...Bright space)
3380 Craig Nelson (Albert Lea... emails)
0690 Terry Pelovsky (Austin)
2205 Shane Wrede (Owatonna)
2202 Mark Baas (VP of TLR)

MN State Help Desk

877-466-6728

Riverland Theatre Box Office

507-433-0595
boxoffice@riverland.edu

Cosmetology (Salon)

0633

Truck Driving - Jonathan Rymer

507-433-0608 - cell

Customized Training & Education

0612 Annette Huffman Administrative Assistant
0615 Wanda McCoy Fire, EMS Training & Education
0602 Peggy Young Customized Training Representative

Workforce Center

507-433-0555

Foundation

0597 Tia Andree (Administrative Assistant)
0630 Laurie Minehart (Associate Director)
0695 Janelle Koepke (Dean for Institutional Advancement)

VP of Academic & Student Affairs

0659 Barb Embacher

GED & College Prep Center

Austin East Rm C129 507-440-8701
Austinadulthoodlearning.org
Albert Lea ALC – 507-369-1453
esmeralda.guzman@austin.k12.mn.us or Matira.balsley@austin.k12.mn.us
If unable to get the others Kristy Rooney (C121M) – 507-433-0538

Library

0533 Jasmine Zacate (Library Technician)
0571 or 0808 Jeannie Diggs (Librarian)
2202 Mark Baas (VP of TLR)