



NOSR Form & Planning Guide

1



NOSR Form

- Complete Section 1 of the PSEO Notice of Student Registration Form (NOSR). You will need 2 of these (1 for Fall & 1 for Spring)
 - Work with your high school counselor to fill out Section 2

Planning Guide

- Complete the section 1 of the Planning Guide and work with your counselor to complete Section 2. You only need 1 of these.

2

High School Transcript & Test Scores

- Have your high school submit a copy of your most recent Transcript with high school rank and GPA.
- Have your high school submit any test scores on file (MCA, ACT, SAT, PSAT)

Submit Paperwork

3



Submit the following forms:

- 2 copies of the NOSR form (Fall & Spring)
- 1 copy of the Planning Guide
- 1 copy of your most recent high school transcript
- 1 copy of any updated test scores (MCA, ACT, SAT, PSAT)

**It takes 1-3 business days to process as long as you have applied to Riverland.

If your school submits these forms have them include you in the email.

Submit by:

- **Email:** PSEO@riverland.edu
- **Mail:** 1900 8th Ave NW, Austin, MN 55912
- Drop off at Student Affairs in the East Building

NOTE: If your cumulative HS GPA is above 2.6, you will not need to take the Accuplacer test. However, if your cumulative HS GPA is below 2.6, and you don't have any previous test scores (ACT, SAT, Accuplacer), or if your scores are insufficient, Accuplacer testing might be recommended by your advisor.

4

Meet with your Advisor

- You must meet with a PSEO Advisor to register for classes. You will schedule the appointment after your paperwork has been submitted. Remember to allow 1--3 days for paperwork to be processed.

Course Books & Materials

5



Riverland Bookstore

- PSEO students are responsible for getting their books and materials from the Riverland Bookstore.
- Check for books, materials, and book ordering updates at the [Bookstore website](#) before going to any campus bookstore.
 - Print out a copy of your course schedule to pick up books.
 - There is a bookstore located at Austin Riverland East.
 - Students can pick up books at Albert Lea & Owatonna campus (must comment in the online ordering).
- Please call or email the Bookstore ahead of time to ensure that they will have your books/materials in stock. You can find their contact information on the Bookstore website.

