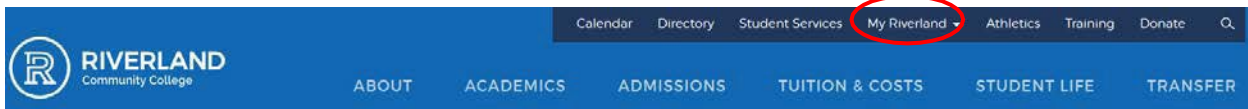




## Riverland CollegeNow Step-by-Step Directions for Course Registration

Go to: [www.Riverland.edu](http://www.Riverland.edu)



### Select My Riverland

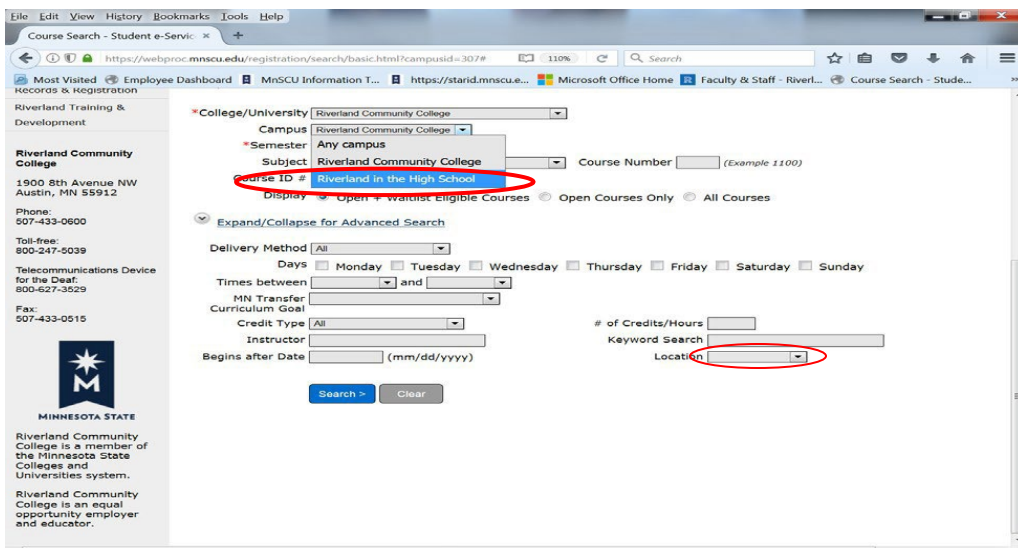
- Choose E-Service Login from the dropdown menu.
  - Enter StarID.
  - Enter password.
  - Click on Login.

From the left-hand menu choose "Courses and Registration"

- Click "Quick Add (Register)" if you know the course ID(s). Add the course ID # and select "Register" to add to the "Wish List". Skip down to "Review My Plan" directions to finish registering.

**OR**

- Click "Search for a Course."
- Campus: Select "Riverland in the High School."
- Click on the "Expand/Collapse for Advanced Search" tab.
- Location box: Select your high school from the drop-down box.
- Click on Search (only courses offered at your HS will be listed)



- Find your course and **click** the “Add” button.
- Your course will be added to your “Wish List,” **click** OK.
- Repeat the above steps for each course you are to register for
- When finished adding courses, **click** on Continue to “Review My Plan.”

Wish List: 2      Wait List: 0      Registered: 0

< Search      Search Results for **Fall 2017**      [Continue to Review My Plan >](#)

<< first < prev 1 next > last >> Showing courses 1 - 6 of 6      50 per page      Filter by Instructor: [ ]

Add Equivalent	Wishlist	ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc
<input checked="" type="checkbox"/>	<input type="checkbox"/>	000752	AGSC	1020	77	Introduction to Soil Science	09/05 - 01/19	M T W Th F	2:24pm - 3:10pm	3.0	Open	Mekeel, William Koenen, Pamela	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	000776	CCLS	1000	77	First Year Experience	09/05 - 01/19	M	9:49am - 10:35am	1.0	Open	Wallin, Amy Shuda, AL	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	000161	GSCL	1270	77	Employment Search Skills	09/05 - 01/18	M T W Th F	11:27am - 12:13pm	1.0	Open	Koenen, Pamela Earl, Heather	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	000160	GSCM	1510	77	Workplace Human Relations	09/05 - 01/18	M T W Th F	11:27am - 12:13pm	2.0	Open	Vietor, Sherry Koenen, Pamela	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	000140	MATH	1110	77	College Algebra	09/05 - 01/18	M T W Th F	1:35pm - 2:21pm	3.0	Open	Wallin, Amy Busch, Carol	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	000754	MATH	1210	77	Calculus & Analytic Geometry I	09/05 - 01/19	M T W Th F	2:24pm - 3:10pm	5.0	Open	Wallin, Amy Busch, Carol	

<< first < prev 1 next > last >> Showing courses 1 - 6 of 6      50 per page

## “Review My Plan”

- Put a **checkmark** in front of the courses for which you wish to register.
- **Click** on blue tab “Select Course(s) to proceed to Register.”
- **Enter** your StarId password.
- **Click** on “Register.”

Spring 2017      **Fall 2017**

Riverland Community College      Plan was last changed 8/29/2017 at 12:50 PM

Wish List (3)      Your registration window is currently open. Registration Window Close Date/Time: 12/15/2017 12:00 AM

ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc	
<input checked="" type="checkbox"/>	000752	AGSC	1020	77	Introduction to Soil Science	09/05 - 01/19	M T W Th F	2:24pm - 3:10pm	3.0	Open	Mekeel, William Koenen, Pamela	
<input type="checkbox"/>	000140	MATH	1110	77	College Algebra	09/05 - 01/18	M T W Th F	1:35pm - 2:21pm	3.0	Open	Wallin, Amy Busch, Carol	
<input type="checkbox"/>	000161	GSCL	1270	77	Employment Search Skills	09/05 - 01/18	M T W Th F	11:27am - 12:13pm	1.0	Open	Koenen, Pamela Earl, Heather	

[Select Course\(s\) to proceed to Register >](#)      [Remove Selected Course\(s\) from Wish List](#)

**Fall 2017**

By confirming this registration, for any semester, I am accepting any financial and academic obligations incurred as a result of this transaction. Failure to pay will result in my debt being referred to the State of Minnesota collection agency (Minnesota Department of Revenue, Collection Division) or a private collection agency. If this happens, I agree to reimburse the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the debt, and all costs and expenses, including reasonable attorney's fees, incurred in such collection efforts.

I also authorize the college or university, and their respective agents and contractors to contact me regarding my debt request, including repayment of my debt, at the current or any future number that I provide for my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

If you are degree seeking and want more information about graduation requirements, visit your college or university's web site.

Enter your StarID password and register: [password field]      **Register**

ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Grade Method	Instructor	Delivery Method	Loc
000752	AGSC	1020	77	Introduction to Soil Science	09/05 - 01/19	M T W Th F	2:24pm - 3:10pm	3.0	Normal	Mekeel, William Koenen, Pamela	

You have chosen to register for the courses listed above. **Please check with your academic advisor** to ensure selected courses apply toward graduation. If you have not been admitted to Riverland Community College, please keep in mind that not all courses may transfer or apply to another institution.

## Registration Results:

Dashboard

Home

Account Management

Courses & Registration

Search for a Course

Review My Plan

View/Modify Schedule

Quick Add (Register)

Registration Holds

Registration Access Code

Registration Window

Registration Log

Grades and Transcripts

Financial Aid

Bills and Payment

### Registration Results for Riverland Community College, Fall 2017:

#### Credit Courses

Registration Successful

ID #	Subj #	Sec #	Title	Dates	Days	Time	Crds	Grade Method	Instructor	Delivery Method	Loc	
000752	AGSC	1020	77	Introduction to Soil Science	09/05 - 01/19	M T W Th F	2:24pm - 3:10pm	3.0	Normal	Mekeel, William Koenen, Pamela		📍
000140	MATH	1110	77	College Algebra	09/05 - 01/18	M T W Th F	1:35pm - 2:21pm	3.0	Normal	Wallin, Amy Busch, Carol		📍

[View/Modify Schedule](#)

Visit [Bills and Payment](#) to arrange payment.

- IF you get a **“Cohort Code” error** after clicking on “register for checked courses,” it means your student record is missing the high school cohort. Please contact Riverland at [Concurrent@Riverland.edu](mailto:Concurrent@Riverland.edu) and we will check on the assigned cohort.
- IF you get a **“Prerequisites have not been met” error**, it means it cannot locate the test score required. Please contact Riverland at [Concurrent@Riverland.edu](mailto:Concurrent@Riverland.edu) and we will check your test scores.
- IF you get an **“Access Code” error**, please contact Riverland at [Concurrent@Riverland.edu](mailto:Concurrent@Riverland.edu). An access code is assigned to on-campus PSEO students and will be removed for Concurrent students if they are taking both PSEO and Concurrent courses.

When you are finished registering, click on **“Review My Plan”** or **“View/Modify Schedule.”** and it will list all the courses you are registered for.

**\*\*Remember to click “Logout” when you are finished.**

Dyan Strouf – Riverland in the High School Assistant  
Phone: 507-433-0811  
Email: [Concurrent@Riverland.edu](mailto:Concurrent@Riverland.edu)