



## **Degree Completion (Graduation) Policy Riverland Policy #2.28**

### **PURPOSE:**

To ensure that students successfully complete all program requirements and comply with Minnesota State Colleges and Universities and Riverland Community College guidelines.

### **APPLICABILITY:**

Riverland Community College grants Associate of Arts Degrees, Associate of Science Degrees, Associate of Applied Science Degrees, Associate in Fine Arts Degrees, Diplomas, and Certificates. The following general requirements pertain to all candidates for each of the degrees.

### **General Requirements:**

1. Achieve a minimum Riverland Community College cumulative GPA of 2.0.
2. Successfully complete all required coursework for the program major according to the criteria established by the College.
3. Students must earn 15 semester credits or 1/3 of the credits required for graduation, whichever is less, at the College.
4. Requirements for graduation are established at the time of admission to the academic program. If there is a break in enrollment the student will be admitted to the currently approved academic program plan.
5. If there are changes to an academic program, students have the option of graduating from the revised program plan.
6. Students who wish to participate in commencement must complete the graduation application.
7. Students will be notified of their anticipated degree completion date.
8. Students earning more than one credential can choose to request to delay an award. Students will want to work with their advisor to determine when it is most advantageous to do so.
9. Riverland Community College reserves the right to automatically post degree completion to the student's academic record upon verification that all degree requirements have been satisfied.

The actual graduation date will be within the semester in which all coursework, transfer credit, and related materials required for the program and graduation are completed.

### **SCOPE: Students**

### **DEFINITIONS:**

**Student:** A person who has been accepted to Riverland Community College and is enrolled in classes.

### **DOES THIS POLICY HAVE A PROCEDURE? Yes**

Once a student has completed or is registered for all requirements listed on the degree audit and the degree audit states, "All Requirements Identified Below Have Been Met" or "All Requirements Completed – In Progress Courses Used", they can apply for graduation through Graduation Express.

At the end of the term, after all graduation applications are processed, an Associate Registrar will run a report to catch any student who did not apply for graduation but has completed all requirements to award their degree.

**LIST RELATED POLICIES, PROCEDURES OR FORMS:**

[Graduation Express](#)

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*Submit completed form and policy to the Cabinet Member responsible for the division affected by the proposal. This section to be completed by President's Office.*

**Date Issued:** April 2024-New

**Responsible Division / Author:** Student Affairs/Dean of Students

**Date Revised:**