



SCHOLARSHIP APPLICATION

SUMMER SCHOLARSHIP APPLICATION IS DUE April 13, 2012

FALL SCHOLARSHIP APPLICATION IS DUE July 15, 2012

SPRING SCHOLARSHIP APPLICATION IS DUE November 1, 2012

STEP ONE

Complete the personal information listed below.

Name: _____ Phone number: _____

Local address: _____
Street Address City State and Zip

Permanent Address: _____
Street Address City State and Zip

E-mail address: _____

Riverland ID # _____ SSN _____

High school name _____ Graduation or GED Date: _____

Program/Major: _____

Check one: 1st Year/1st Semester Student 1st Year/2nd Semester Student 2 or more Years

Please list scholarships you are applying for on a separate sheet. (You may apply for more than one scholarship using the same application form; a new application form must be completed for each semester. Please review the list of scholarships available at www.riverland.edu/scholarships/scholarships.cfm). (A list of available scholarships is also attached to this application.)

STEP TWO

Attach your complete **type-written** or **computer generated** responses to the following questions:

1. Describe your educational and career goals. Explain why you chose your intended career.
2. Describe your past or present involvement in high school, college or community organizations and activities (include volunteer work, elected offices, honors you received, etc.)
3. Explain why you are applying for this/these scholarship/s. Describe your financial need and how a scholarship will assist in helping finance your education, or complete a FAFSA form. Points will be awarded based on financial need stated on the completed FAFSA. Include any special circumstances you feel warrant special consideration.
4. Explain the ways Riverland is contributing to or will contribute to your success.

STEP THREE

Submit the **Scholarship Recommendation Form** as instructed on page three of the application.

(NOTE: **APPLICANT** is responsible for submitting this form with a completed application.)

STEP FOUR

Include a copy of your high school or transfer college transcript, if you are a new Riverland student.

STEP FIVE

Read the following certification statement and sign below.

By signing below, I give the Riverland Community College Foundation Scholarship Committee permission to review my application, transcript, financial aid information and submitted recommendation form for scholarship consideration purposes only. I give Riverland Community College and the Foundation permission to publish and/or use verbal/written language and/or photos of me for display, news media or any other lawful purposes.

(Signature of Applicant)

(Date)

STEP SIX

Submit your completed application packet as instructed on the directions on page two of the application.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Riverland Community College Foundation Scholarship Application Process – General Information

Applicants **must submit a new application each semester**, including a new recommendation form.

Applicants must be enrolled for a minimum of six Riverland credits and must have a minimum 2.0 cumulative GPA, unless otherwise noted in the scholarship criteria, to receive a Foundation scholarship.

Students enrolled in Post Secondary Enrollment Option (PSEO) or concurrent enrollment classes for the academic year are not eligible for Riverland Foundation scholarships because their expenses are paid.

Awards will be given starting the 11th day of class for either fall or spring semester and will be applied to the students' tuition accounts at Riverland Community College.

Applicants will be notified by mail by the first week of the semester regarding their scholarship award status. Questions should be directed to the Foundation Office at 507-433-0630.

Please visit www.riverland.edu/scholarships/scholarships.cfm for a list of scholarships and eligibility criteria.

Complete applications must be postmarked by the deadline date or must be hand-delivered to a Riverland Student Service Representative or the Foundation Office by 4:00 p.m. on the deadline date.

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To be considered complete, your application must include . . .

- Completed personal information (**step one**) and **completed type-written or computer-generated responses to the scholarship questions (step two)**.
- Be sure to complete any necessary requirements for each scholarship for which you apply.
- Completed **Scholarship Recommendation Form (step three)**. **NOTE: This form must be included with your application packet**. It must be submitted in a sealed envelope with the signature of the individual who completed your recommendation on the flap of the envelope. **Applicant is responsible for ensuring this form is submitted by the application deadline.**
- A copy of your high school or transfer college transcript -- if you are a new or transfer student to Riverland (**step four**).

Send your completed packet to:

Riverland Community College
Attn. Foundation Office
1900 8th Ave NW
Austin, MN 55912

OR

Hand-deliver your completed packet to:

Any Riverland Student Service Representative
or Foundation Office Staff
or Riverland Receptionist



Questions about the scholarship program can be directed to 507-433-0630.

Riverland Community College is committed to the policy that all persons shall have equal access to programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation. Riverland Community College is an Equal Opportunity Educator/Employer. The information contained in this application will be made available in alternative formats upon request.

Completion of this application does not guarantee scholarship aid.

The Riverland Foundation is asking you to provide information that is considered private and/or confidential under state and federal law. The Foundation is asking for this information in order to consider and process this form. You are not legally required to provide the information we are requesting; however, the Foundation may not be able to effectively process this form without it.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Riverland Community College Foundation Scholarship Recommendation Form

PART A: INSTRUCTIONS TO THE APPLICANT:

THIS FORM **MUST BE** INCLUDED WITH YOUR APPLICATION IN ORDER FOR YOUR APPLICATION TO BE CONSIDERED COMPLETE. IT MUST BE SUBMITTED IN A **SEALED ENVELOPE** AS OUTLINED IN PART B.

A high school or college instructor, employer, counselor, etc. may complete this form; family members are discouraged from serving as references for this recommendation form. **Applicant** is responsible for ensuring the recommendation reaches the office by the deadline date. One recommendation per applicant will be considered.

Release statement: I _____ give _____
(Student Signature) (Individual Giving Recommendation – PRINT NAME)
permission to release the following recommendation on my behalf.

PART B: INSTRUCTIONS TO THE INDIVIDUAL RECOMMENDING THE APPLICANT:

Answer the following questions as fully and honestly as you can, according to your relationship with the applicant. Your responses will provide important information to the Scholarship Review Committee members as they seek to select the most talented and deserving students for receipt of scholarships.

When you have completed the recommendation form, please place it in a sealed envelope (please sign over the flap of the envelope) and return it to the student for submission to the Foundation with his/her scholarship application.

1. Name of applicant (please print) _____ DATE _____
2. Signature of individual completing recommendation form (REQUIRED) _____
3. Relationship to the applicant: Instructor Employer Other, please identify _____
4. Please describe the applicant's reliability with regard to attendance and performance in the classroom, work place, etc.

5. Please describe the applicant's ability to interact with other students, employees, customers or peers.

6. What is the most outstanding quality of this applicant?

7. Why are you recommending this applicant for a Riverland Community College Foundation scholarship?

8. Please select the option that best reflects the strength of your recommendation for this applicant.
 Highly Recommend Moderately Recommend Reluctantly Recommend Do NOT Recommend
9. Please describe anything else you would like the Scholarship Review Committee to know about this applicant.
(Use back side of this sheet.)