

Advanced Medical Transcriptionist Specialist Certificate

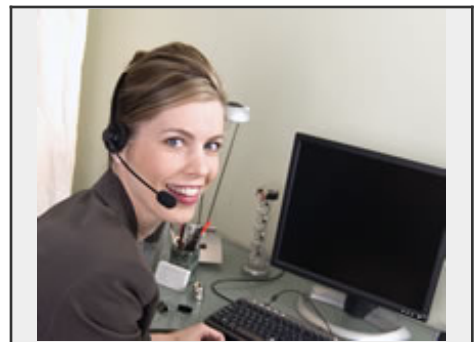
Would you like to enhance your career potential? This Riverland certificate program is designed to provide advanced course work in the medical transcription area. You will gain a proficient background and additional skills in medical transcription. Students must complete either the Medical Secretary diploma program or the Medical Administrative Assistant AAS degree program prior to being admitted to this program for specialty certificate credits. This is a laptop advantage program that increases efficiency and understanding of computers by incorporating laptop computers into your studies. You will enhance your employment and career opportunities by gaining familiarity with the software you are likely to use in the workplace.

Employment Outlook

Riverland students who earn this certificate enhance their resume and employment prospects. Note that some employers offer tuition reimbursement programs.

Related Programs

- Medical Administrative Assistant (Diploma)
- Medical Administrative Assistant (Associate in Applied Science)
- Medical Receptionist (Certificate)
- Medical Secretary (Diploma)



Degree Type: Certificate (CERT)

Location: Albert Lea, Online D2L/Web Enhanced

Program Starts: Fall
Laptop Advantage Program

Total Credits: 10

Course Plan: One Semester

Program Costs:

Number of Credits: 10

Tuition per credit: \$162.00

Estimated Total Tuition

Cost: \$1,620.00

Additional Costs

Other required costs:

Books:

Laptop Lease required - estimated cost at \$400 per semester.

Faculty & Advisors

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Advanced Medical Transcriptionist Specialist Program Curriculum

The lease of a Riverland laptop is required for this program. Students must complete either the Medical Secretary diploma program or the Medical Administrative Assistant AAS degree program prior to being admitted to this program for specialty certificate credits.

Required Core Courses (10 Credits)

Crs ##	Name
BUSO1608	Proofreading
BUSO2614	Internship
BUSO2640	Principles of Bookkeeping
BUSO2670	Medical Transcription III