

Academic Misconduct

"Academic Misconduct" generally refers to behavior also known as "academic fraud" in which an individual cheats, plagiarizes, or otherwise falsely represents someone else's work as his or her own. Faculty members have the authority to decide if students have committed academic misconduct. If a faculty member suspects academic misconduct, the faculty member will proceed with the following steps:

1. The faculty member will address the specific charge with the student by meeting with the student to discuss the charge, present the evidence, and hear the student's explanation.
2. If the faculty member determines that the student has committed academic fraud, the faculty member informs the student of the consequences of the academic misconduct and the sanctions the faculty member will impose consistent with those outlined in their syllabus or institutional standards.
3. The faculty member will complete Complaint Form and forward the completed form to the supervising dean.
4. The supervising dean will inform the student in writing that (a) this form will be filed in the Office of the Executive Vice President, (b) the dean may impose sanctions in addition to those imposed by the faculty member in the event of subsequent or multiple violations, and (c) the student has a right to appeal the sanction(s) as described under "Section VI: Procedures" of the Code of Student Conduct.
5. The Office of the Executive Vice President will keep the complaint form, any supporting documentation, and records of adjudication on file for two years.