



# 2009-2010 Verification Worksheet

## Federal Student Aid Programs

 FORM APPROVED  
 OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

### What you should do

1. Collect your (and your spouse's) financial documents (signed 2008 Federal income tax forms).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

### A. Student Information

Last name \_\_\_\_\_ First name \_\_\_\_\_ M.I. \_\_\_\_\_

Social Security Number \_\_\_\_\_

Address (include apt. no.) \_\_\_\_\_

Date of birth \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Phone number (include area code) \_\_\_\_\_

### B. Family Information

List the people in *your household*, including:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College **
		Self	Riverland Community College

\*\* If you list other family members attending college, you must provide either a schedule or a transcript for that family member showing they are enrolled for 6 or more credits during the 2009-2010 academic year.

## C. Student Tax Forms and Income Information

- |   |  |  |
|---|--|--|
|   | <b><u>STUDENT</u></b>                                    | <b><u>SPOUSE</u></b>                                     |
| 1. Did you file a 2008 Federal Income Tax Return? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

\* If you answered YES you and your spouse must submit a signed copy of your 2008 IRS Form 1040, 1040A or 1040EZ. \*

2. If you or your spouse answered NO, and you were not required to file, enter the employer(s) and dollar amount (do not include cents) of work income you received from January 1, 2008 through December 31, 2008

Full Name	Source/Employer	2008 Amount
		\$
		\$

3. **Everyone** must complete the table below for 2008 income/expenses. **DO NOT LEAVE ANY BOX BLANK. IF THE ANSWER IS ZERO, ENTER \$0.** Report total received (in whole dollars, no cents) for the 12 months of 2008.

<b><u>STUDENT</u></b>		<b><u>SPOUSE</u></b>
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS form 1040 - line 50, 1040A - line 31	\$
\$	Child support you <b>PAID</b> because of divorce or separation or as a result of a legal requirement. Don't include support for children in your household.	\$
\$	Taxable earnings for need-based employment programs, such as Federal Work Study	\$
\$	Student grant and scholarship aid reported to the IRS in your adjusted gross income.	\$
\$	Combat pay; only enter the amount that was taxable and included in your adjusted gross income.	\$
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in boxes 12a through 12d, codes D, E, F, G, H and S.	\$
\$	IRA deductions and payments to self-employed Sep, SIMPLE, Keogh and other qualified plans from IRS Form 1040 – line 28 + line 32 or 1040A – line 17.	\$
\$	Child support <b>RECEIVED</b> for all children. Don't include foster care or adoption payments.	\$
\$	Tax exempt interest income from IRS Form 1040 – line 8b or 1040A - line 8b	\$
\$	Untaxed portions of IRA distribution from IRS Form 1040 – lines (15a minus 15b) or 1040A – lines (11a minus 11b). Exclude rollovers. If negative, enter zero.	\$
\$	Untaxed portion of pension from IRS Form 1040 – lines (16a minus 16b) or 1040A – lines (12a minus 12b). Exclude rollovers. If negative, enter zero.	\$
\$	Housing, food and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veteran's noneducation benefits such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported, such as workers' compensation, disability, etc	\$
\$	Money <b>received</b> or paid on your behalf (i.e. – bills, rent, etc.) not reported elsewhere.	\$

4. If you and/or your spouse's total income for 2008 (taxable, untaxed and work income) was less than \$4000, please explain in detail how you lived and met all expenses (i.e. – housing, utilities, phone, cable, etc.) on the income reported for the entire calendar year. Documentation must be submitted to support expenses paid.

## D. Signing This Worksheet

By signing this form, you are certifying that all of the information reported above is complete and correct. If asked by a school official, you agree to give proof of the information given on this form. You realize that if you don't provide proof when asked, you may not receive federal and/or state aid. If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (optional)

\_\_\_\_\_  
Date

*Riverland is asking you to provide information that includes private and/or confidential information under state and federal law. Riverland is asking for this information in order to process this form. You are not legally required to provide the information we are requesting; however, the college may not be able to effectively process this form without it.*