



## **Facility Usage Closure Policy**

Every calendar year, the President's Round Table (PRT) will designate certain days as facility closure dates. An area of the college may request that the facility be opened for a public event on facility closure dates. A request needs to be made at least 45 days prior to the event to the Vice-President of Finance/Facilities/MIS. PRT has the authority to approve or deny the request. Any facility expenses associated with opening, maintaining, and closing the building that day will be billed back to the requesting department.

*Riverland Community College*  
Ksnorek/policies/facility usage cloure

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